



<u>Personal Information</u>		
First Name	Middle Name	Last Name
Address		
City	State	Zip Code
E-mail	Home Phone	Mobile Phone
Social Security Number	Date of Birth	
TLC Number	State of Registry	Date of Registry
<u>Driving Experience</u>		
Years of Experience	Driving Experience	Licenses
Number of Accidents		
Number of Violations		
Were you responsible for the accidents; if yes please explain		
Have you ever had your personal license revoked?		
Have you ever had your personal licensed suspended?		
Have you ever had your Chauffer license revoked?		
Have you ever had your Chaufferlicensed suspended?		
What vehicles are you licensed for?		
Any specialty licenses?		
Are there any vehicles you are not comfortable driving?		
Have you ever been cited for a DUI/DWI?		
Have you ever been convicted of a felony?		
<u>Your Vehicle</u>		
Make	Model	Mileage



Service schedule	Last mechanical issue	Latest service
Your Vehicle 2		
Make	Model	Mileage
Service schedule	Last mechanical issue	Latest service
Your Vehicle 3		
Make	Model	Mileage
Service schedule	Last mechanical issue	Latest service
If you have access to more vehicles please explain.		
Employment		
Current Employment		
Company	Address	
City	State	Zip Code
Phone Number	Contact (can we phone them)	
Reason for leaving		
Employment past		
	Dates start	ended
Employer	Position	
Company	Address	
City	State	Zip Code
Phone Number	Contact (can we phone them)	
Reason for leaving		
Employment past		
	Dates start	ended
Employer	Position	
Company	Address	
City	State	Zip Code
Phone Number	Contact (can we phone them)	
Reason for leaving		



Employment past	Dates start	ended
Employer	Position	
Company	Address	
City	State	Zip Code
Phone Number	Contact (can we phone them)	
Reason for leaving		



This service agreement (“the Agreement”) is dated _____

Between _____ (Contractor) and miles Ground Transportation (miles)

The parties agree to the following:

1. Service vehicles: The Contractor will perform the services described below.
 - a. Provide customers of miles _____ with all the travel services to and from all areas in the Tri- State area (Connecticut/New York/New Jersey).
 - b. Provide customers of miles with a smoke-free environment for all customers unless specifically requested.
 - c. Provide customers of miles the following amenities in the vehicle as standard practice: working with-out fail air conditioning/heat, working radio/current newspaper and magazines and bottles of water.
2. Chauffeurs responsibilities are as follows:
 - a. Abide by the standard dress code which is a suit and tie or alike (Black suit or Dark Blue Suit with a white shirt and tie)
 - b. Provide a safe and comfortable trip for passengers by using turn signals, abiding by the speed limit and following all other traffic laws that apply to your city.
 - c. Must provide miles dispatch the drivers’ mobile number, car number and license plate number.
3. Arrive for scheduled pick-ups on time which means at least 10 minutes early if there is a reason for tardiness, miles dispatch must be notified in advanced so we can contact the customer.
4. All customers must be met with an miles sign which is provided to you with instructions on lamination instructions. Please notify the miles dispatch number if more supplies are needed. The list of supplies is as follows: signs, business cards or vouchers and _____

Name: Please print _____

Signature: _____



Date: _____



No Show Policy

Although we ask for a credit card number for each reservation we book, the credit card regulation entitles the credit card member to decline the charge for many different reasons, such as, “the Driver was not at location,” “Driver arrived late,” “The car was messy,” etc. miles still takes the credit card number to minimize the “no-show.” However, such action does not guarantee payment on 100% of the reservations. In case of a “credit card charge back,” we end up losing funds, plus \$35, in additional fees that the bank is charging, similar to a “returned check” fee. Excessive charge backs will result in an increase of our discount rate. We believe that our “no-show” ratio is minimal and the net rate we are paying for our clients is covering these “no-show” losses. In the limousine business, this is called “Cost of doing business”. (Same as every other phone order, mail order or telemarketing order). Credit card regulations are the same for us as they are for our clients.

Unfortunately, in some situations, there is not much miles can do, as we are spending large amounts of money on advertising, marketing, office staff and technology and we are losing money from these situations as well. We do not charge any base fees, radio fees, supply fees, sign fees, business card or any franchising fees...

Please sign to state that you understand and accept miles’s No Show

Policy. Name: Please print _____

Signature: _____

Date: _____